

APMP information for exam

About the APMP examination

The APMP assessment is a closed book written essay-based paper that assesses the candidate's breadth of knowledge in all areas of project management, from strategic and commercial implications, to the technical, organisational, and people management skills required to participate effectively within a project team.

The APMP examination is a three hour paper in which you are asked to answer ten questions from sixteen, each related to one of the 37 syllabus topics. Each question carries equal marks (50 marks per question) and assumes you will spend an equal amount of time on each question. You must achieve an aggregate score of 55% [275 marks from 500] to gain a pass.

The *APM Body of Knowledge 5th edition* forms the source materials for the examination.

Candidates for APMP examination often fall down over their examination technique. The following advice is offered as a reminder of the points you need to bear in mind as an examination candidate.

Answering the questions

The questions in the APMP examination use several verbs that request different levels of detail in your answers. The following guidance is provided to indicate the depth of response required in order to provide a satisfactory answer.

- List: This is a simple list of words with no description or explanation of what each is or means
- State: This requires a coherent sentence that will summarise what something is or means
- Describe: This requires a comprehensive paragraph that provides a clear definition of what is meant by a statement or phrase. Where the question attracts a higher percentage
- Explain: This requires one or more comprehensive paragraphs to provide a detailed statement to explain a principle. It would be appropriate to provide specific examples and use diagrams to illustrate your answer. Where diagrams are required this is specifically stated in the question

In all cases, the number of different points you are expected to make is explicit in each question.

Be prepared

There is a vast amount of knowledge to absorb for the examination; we strongly advise you to do any pre-course reading sent to you by your training provider. You may already have some project management experience, but there are bound to be areas where your knowledge is lacking in part or in full

If you are having a break between your course and the examination use the time wisely.

Manage your time

Three hours to complete 10 questions equates to 15 minutes per question plus 30 minutes reading and planning time.

You can prevent the common mistake of running out of time by disciplining yourself to spend a maximum of 15 minutes on each question. It is far better to move on to the next question after 15 minutes than take the time to deliver a 'perfect' answer that takes 20 minutes or more. It is common knowledge that you score marks at a greater rate in the first part of your answer compared to the final part of your answer – so be disciplined; move on and do a 'good' job on all 10 questions.